

BIMAN BANGLADESH AIRLINES LIMITED  
DIRECTORATE OF ADMINISTRATION

Date: 05 September 2018

**Administrative Order No. 13/2018**

**Subject: Amendment of Jet Fuel Committee.**

01. Reference Administrative Order No. 13/2008 dated 30-07-2008 (Revised Issue-02, March 2010) regarding "Procurement Policy and Delegation of Financial Authority" and Administrative Order No. 22/2016 dated 26-10-2016 regarding amendment of Jet Fuel Committee.
02. As per decision of the Management, the Jet Fuel Committee has been reconstituted as under:-
  - a) Director Flight Operations - Chairman
  - b) Chief of Technical - Member
  - c) Controller of Accounts - Member
  - d) DGM Flight Operations (Route & Fuel) - Member
  - e) Manager/Asstt. Manager Ops (Route & Fuel) - Member-Secretary
03. The Terms of Reference (TOR) of the Fuel Committee as stipulated in the aforesaid Administrative Order No. 13/2008 dated 30-07-2008 will remain unchanged.
04. This Order amends Administrative Order No. 13/2008 dated 30-07-2008 (Revised Issue-02, March 2010) to this extent only and supersedes Administrative Order No. 22/2016 dated 26-10-2016 and comes into force with immediate effect.



05-09-18

(Mohammad Mominul Islam)  
Director Administration

**Distribution:**

1. All Directors.
2. All General Managers/Principal BATC/Controller of Accounts/Chief of Technical/ Training/Scheduling & Planning/Flight Safety/Chief Engineers/Company Secretary.
3. All Dy. General Managers/Dy. Chief Engineers/Chief Instructor/Chief Medical Officer.
4. Manager Co-ordination to MD - For kind information of Managing Director & CEO.
5. Concerned Managers/Country Managers/Regional Managers/District Managers/StationManagers.
6. All Admin Cells - to preserve it as record and inform the concerned officials.
7. Notice Board.

*Kuc*  
05/09/18