

BIMAN BANGLADESH AIRLINES LIMITED
DIRECTORATE OF ADMINISTRATION

Date:04 January 2017

Office Order No. 02/2017

Subject: Formation of Mobile APPs Committee for Biman`s service.

01. As per decision of the Management, a committee has been constituted comprising of the following Biman officials to develop Mobile APPs for providing services to the people at the doorstep:
- | | | |
|---|---|------------------|
| a) Deputy General Manager, Sales | - | Convener |
| b) Deputy General Manager, Central Accounts | - | Member |
| c) Sr. System Analyst | - | Member |
| d) Manager Revenue Management | - | Member |
| e) In-charge IBE/Asstt. Manager Commercial | - | Member-Secretary |
| f) In-charge Departure Control System | - | Member |
02. Terms of Reference (TOR):
- i). Study and evaluate the commercial, technical, financial and other aspects of Mobile APPs on different services of Biman;
 - ii). Submit a proposal to the management with budgetary option and implementation plan within 30(Thirty) working days;
 - iii). RFP/Tender documentation preparation and evaluation.
03. This Order comes into force immediately.


(MD. BELAYET HOSSAIN)
DIRECTOR ADMINISTRATION

Distribution :

1. All Directors.
2. All General Managers/Principal BATC/Controller of Accounts/Chief of Technical/ Training/Scheduling & Planning/Flight Safety/Chief Engineers/Company Secretary.
3. All Dy. General Managers/Dy. Chief Engineers/Chief Instructor/Chief Medical Officer.
4. Manager Co-ordination to MD - For kind information of Managing Director & CEO
5. Concerned Managers/Country Managers/Regional Managers/District Managers/Station Managers.
6. All Admin Cells - to preserve it as record and inform the concerned officials.
7. Notice Board.